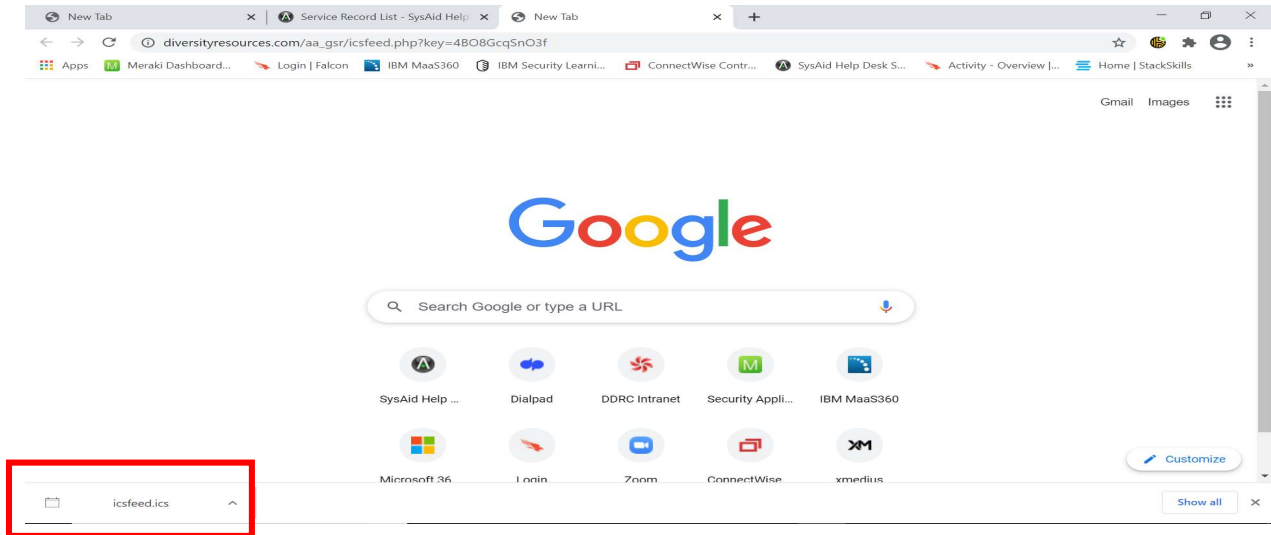


## How to add the Developmental Disabilities Resource Center Diversity Calendar to Outlook

1. Using your favorite browser navigate to [https://www.diversityresources.com/aa\\_gsr/icsfeed.php?key=4BO8GcqSnO3f](https://www.diversityresources.com/aa_gsr/icsfeed.php?key=4BO8GcqSnO3f)
2. Double-click on the ics file that was downloaded to import the Developmental Disabilities Resource Center Diversity Calendar into Outlook



3. In outlook go to the calendar tab and make sure that "Other Calendar" and the "Developmental Disabilities Resource Center Diversity Calendar" are checked to display the Developmental Disabilities Resource Center Diversity Calendar.

